



NARPO
Rochdale

Job Vacancies

The job vacancies are provided to us on a daily basis, consequently each day we add vacancies we consider of relevance on to the bulletin.

They are correct when we add them, some may have a rider saying that should the right candidate be identified early they will close the Job Offer.

We do not click on each individual Job Vacancy on the day we circulate them, consequently the odd vacancy may have been filled. I am sorry that some seem to think we should go through the vacancies on the day we circulate them, to identify if any have been filled, but here is a little problem with this.

We are **volunteers**, I say again we are **VOLUNTEERS**, did you get that we are **VOLUNTEERS** and not a one of us is seeking a Job for ourselves. We are trying to help out fellow NARPO members in our own time.

If you are unhappy with what we are offering with this Job Vacancy Bulletin, the answer is really simple, do not click on the link, and sign up with the Job Agencies yourself.

We put this on every Job Bulletin, and G.M.P. now include in within their material as well, but you need to be aware of the following.

There is a potential personal tax implication for members of the 1987 Police Pension Scheme, who retire and take a pension between the ages of 50 and 54 inclusive and then take up employment as a Police Staff member. Members of the police pension scheme whose age is between 50 and 54 who are re-employed as a Police Staff member have to meet certain conditions to keep their PPA and to protect against personal tax liability charges on any payments paid before the age of 55. One of those conditions is that a break of at least 1 month is required where the re-employment is 'materially different'. However, if the role is not deemed to be 'materially different' then a 6 month break is required.



Museum Attendants

Derbyshire Council

Buxton Museum and Art Gallery

As a member of a team of enthusiastic and knowledgeable staff you will welcome over 40,000 visitors to the museum to enjoy its exhibitions and services, and assist many more virtual visitors through social media. You will need to have experience working with the public, ensuring visitors have an enjoyable and safe visit in well displayed galleries. You will assist visitors using equipment in the museum and answer their enquiries, in person and on the phone, e-mail and through social media. You will work in the shop and help to display the exhibitions. You will assist with work with the collections, ensuring the artefacts and the museum are kept safe and secure. You will be familiar with working with computers and using Microsoft Office suite.

[View Full Job Description and Details of how to apply](#)

Case Management Operational Support Officer

Greater Manchester Police

Oldham

You will work within the PPIU/Case Management Team in a multi-agency setting and provide administrative and research support to the team. The Team will provide a service that significantly contributes to the delivery of early help preventative support and problem solving interventions for adults, children and families, who are subject of safeguarding concerns for example Child abuse, domestic abuse and adult abuse.

The role will assist in providing research and analysis, considering the THR principles ,in order that decisions and actions can be taken on the ongoing needs of adults ,children and families.

[View Full Job Description and Details of how to apply](#)

Intelligence Analyst

Lancashire Constabulary

Lancashire Constabulary

The purpose of this role is to prepare strategic, tactical, intelligence and evidential products to aid managerial, operational and investigative decision-making by utilising a range of analytical techniques. To be involved in the problem-solving process, applying a variety of research methods and analytical techniques to develop knowledge and understanding.

[View Full Job Description and Details of how to apply](#)

Membership Support Officer North

The Royal British Legion

Greater Manchester

The Membership Support Officer (MSO) role provides support to around twenty branches across Greater Manchester and to the County Committee. In addition to administrative and organisational support the MSO works closely with the Area Manager, Greater Manchester County Committee and the MSO for Lancashire to ensure that Membership fulfil their role within the Area strategy and in accordance with the Legion's Membership handbook and policies. This is a varied role which covers a range of duties from meeting arranging and minute taking to organising events and responding to membership queries. The successful candidate will be an effective, diligent multi-tasker with excellent customer service, research and communication skills.

[View Full Job Description and Details of how to apply](#)



Exam Invigilators

Choice Teachers

Bolton

We are looking for a number of Exam Invigilators to get on our books prior to the Exam season starting in May 2019. The exam work will be on an ad hoc basis Monday - Friday any times between 8.30am - 4.00pm. An exam invigilator is someone who is appointed by the examination board and services for maintaining the proper conduct of a particular examination in accordance with the exam regulations. It is the duty of the exam invigilator to watch the examination candidates to prevent cheating during the examination.

[View Full Job Description and Details of how to apply](#)

Casual Exam Invigilator

Trafford College Group

Altrincham

Under the guidance of the Exams & Registry Coordinator, you will be responsible for ensuring that examinations are conducted in a fair and proper manner and are fully compliant with awarding body requirements. The role will involve invigilation of individuals and groups of learners undertaking written exams or on-line tests. On occasion this will take the form of being a reader or scribe for an individual.

You will need a Level 2 qualification in Maths and English and good IT and organisational skills.

[View Full Job Description and Details of how to apply](#)

ASB Officer

Morgan Hunt Group

Lancashire

My client is looking for candidate who has a passion for promoting safer communities as well as supporting victims of ASB, you'll proactively manage a caseload of ASB cases alongside specialist colleagues and external partners. You'll be confident and assertive when taking appropriate enforcement action against perpetrators of ASB and you'll assist colleagues with pre court work in relation to more complex and high level cases. This role would suit someone with a track record in community safety / ASB work in the social housing or local authority sectors, as well as those who have held employment in front line roles with the Police assisting with community safety matters.

[View Full Job Description and Details of how to apply](#)

Concierge

Hilton Hotels & Resorts

Hilton Manchester Deansgate

What will I be doing?

Be the face of our hotel and ensure a memorable reception experience for Guests

Provide a high level of customer service at all times

[View Full Job Description and Details of how to apply](#)



Funeral Director

Far & Beyond Funeral Services

Far & Beyond Funeral Services

Duties will consist of, but are not limited to:
Collecting loved ones from their place of death, Caring for loved ones
Booking funeral services
Directing the service on the day
Helping families create the loving service they expect

[View Full Job Description and Details of how to apply](#)

Administrative Assistant

INFORMATION COMMISSIONER'S OFFICE

INFORMATION COMMISSIONER'S OFFICE

Provide administrative support for learning and development activities including booking staff onto courses, preparing training materials and setting up training rooms Provide good customer service to all , ICO staff, able to communicate clearly, regularly and at an appropriate level, in writing and over the telephone. Develop and maintain relationships with all internal and external trainers as required; providing information and ensuring processes are completed within stipulated timeframes and compliant with the ICO's policies.

[View Full Job Description and Details of how to apply](#)

Customer Delivery Driver

Tesco

Prestwich

Our core purpose is to serve Britain's shoppers a little better every day and being a Customer Delivery Driver you are the first face our customers see.
Whether you are looking for stability, flexibility to suit your lifestyle or the opportunity to progress your career, this can be the right role for you.
Being a Customer Delivery Driver is hands on, physical and full of variety. No two shifts are ever the same - customer's look for help in all kinds of different ways.

[View Full Job Description and Details of how to apply](#)

2x Compliance Officers

Waves Consultancy Ltd & Waves Car Wash Ltd

North & South of England

The ideal candidate will have experience within the security industry and have an understanding of processes used to monitor and ensure compliance, ideally auditing, however extensive training will be provided. You will be able to illustrate that you can work efficiently and effectively on your own with the ability to adapt where required to support in investigations as and when needed by the Compliance and Security Manager. The role will involve the completion of bespoke in house audits using an iPad whilst in the field to ensure compliance by our franchises. This position offers the right candidate the opportunity to plan their defined monthly work load allowing flexibility to manage their own hours independently.

[View Full Job Description and Details of how to apply](#)



Ops Support Assistant, CTPNW

Counter Terrorism Policing North West

Central Park

This is a varied role and is part of the Special Projects Team which is a unit within Ops Support and is based at Force HQ. The successful candidate should have experience of creating and updating spreadsheets along with the ability to identify errors and rectify them. Attention to detail is paramount. Cash handling and processing of bank accounts are a major part of the role and an understanding of financial procedures would be an advantage. As the role is within a busy unit the candidate needs to be able to work on their own initiative and be capable of multi-tasking and managing workloads particular at Month End.

[View Full Job Description and Details of how to apply](#)

Casual Delivery Driver

Rowlands Pharmacy

Bowmere Hospita

Your overall responsibility will be to arrange and carry out the collection and delivery of prescriptions. The role will involve establishing and developing long term relationships with customers ensuring to always deliver courteous and effective customer service. In this role you will be required to complete administrative records, and ensure that these records are adequately maintained.

[View Full Job Description and Details of how to apply](#)

Concierge/Valet Driver

Jurys Inn

Manchester

The position of Concierge/Valet at The Midland Hotel has become available. Your main responsibility will be ensuring guest vehicles are parked safely and securely all while providing exceptional customer service. Full clean driving licence is essential.

You will welcome guests to the hotel and assist with their luggage. Maximise customer satisfaction and utilisation of hotel facilities by promoting hotel restaurants, Spa and other services to our customers.

You will keep yourself updated on all local events, sights, restaurants and activities in the city centre to provide our customers with updated information and assistance.

[View Full Job Description and Details of how to apply](#)

Communication Operator Force Control Room Communications

Cheshire Constabulary

Winsford

The role of a Communications Officer is one of the most rewarding and varied customer service roles you are ever likely to have. This rewarding career offers an opportunity to play a pivotal role in force and join a unique profession where you can really make a difference.

The Force Control Centre will be at the front line of policing, providing that vital link between members of the public and operational Police Officers.

Communications Operators are crucial to the success of Cheshire Constabulary. Providing a first class service to the people of Cheshire, you will be handling both 999 emergency and 101 non-emergency calls that are as diverse as the community Cheshire Constabulary serve.

[View Full Job Description and Details of how to apply](#)



Carecall and Concierge Officer

Stockport Homes

Stockport

The purpose of this role is to enable customers to live independently in their own home and help them feel safe and secure, knowing help is at hand if needed.

The role of a Carecall and Concierge Officer is very varied, with different elements such as call handling, CCTV monitoring, assisting in the detection and prevention of Anti-Social Behaviour and Criminal Activity and dealing with Out of Hours Repairs.

Other responsibilities of the role include providing a Warden Service to deal with falls, carrying out basic repairs to telecare systems, delivering shopping and sitting services, installing Telecare equipment and carrying out welfare visits.

[View Full Job Description and Details of how to apply](#)

Investigations Officer

Search Consultancy

Manchester

Ensuring that investigations are progressed in accordance with agreed guidelines.

Identifying those cases where it is appropriate for the company to take Evaluating information received during an investigation and recommending a course of action.

Liaising with colleagues, for example the in-House Legal Team or the Case Review Team.

Corresponding by telephone and in writing with members of the public and the profession about cases and general enquiries

[View Full Job Description and Details of how to apply](#)

Administrative Officer

Her Majesty's Courts and Tribunals Service (HMCTS)

Manchester

Administrative Officers are assigned to teams to carry out a variety of general administrative duties to progress cases through the court / tribunal system or provide support to other functions within HMCTS. As an Administrative Officer working in the NCEs, your role will include general administrative duties and will require you to deal with the general public, defendants and outside organisations sometimes dealing with difficult customers and situations. You may also be required to work in a call centre type environment or directly in the handling of cash and certain related functions.

[View Full Job Description and Details of how to apply](#)

Forensic Collision Investigator

West Yorkshire Police

Various

The main purpose of your role is to provide a Region-wide professional and impartial forensic collision investigation and vehicle examination service surrounding death and serious injury. This will span from response to incident scenes, through the writing of technical reports and concluding with the provision of evidence in court. As a Forensic Collision Investigator, you will need emotional resilience to deal with distressing situations.

[View Full Job Description and Details of how to apply](#)



Parts Delivery Driver

Arnold Clark

Wigan

As a Parts Van Delivery Driver for Arnold Clark, you will carry out multi-drop deliveries to branches and independent motor traders. As well as driving safely and delivering on time, you'll also be responsible for collecting cash from customers and passing it back to the relevant branches.

The ideal candidate will be physically able to handle some heavy lifting and must be able to work well as part of a team. Some degree of flexibility is also required to occasionally provide holiday cover for other drivers.

[View Full Job Description and Details of how to apply](#)

Exam Invigilator

The Education Specialists (TES)

Bury

As an exam invigilator, you will be working within a team of invigilators who will ensure that the exams are carried out on time and that the process of examinations is kept to a high standard. Schools also require individuals with additional skills of reading and scribing for pupils.

Ensure that students enter the examination hall in the correct manner and have good presentation.

Make sure that candidates are seated in accordance with the seating plan

Check that candidates are issued with the correct examination paper

[View Full Job Description and Details of how to apply](#)

Level 2 Police Investigators

Lancashire Constabulary

Various

The purpose of this role is to manage and participate in a wide range of evidence-gathering and crime-investigation duties for Serious and Complex crime and to ensure that any evidence obtained is recorded, secured and preserved in a timely and appropriate manner. To interview suspects and provide support and assistance to other investigations as required by supervision.

[View Full Job Description and Details of how to apply](#)

Level 1 Police Investigators

Lancashire Constabulary

Blackburn Greenbank / Burnley / Preston

Lancashire Constabulary's Investigation Hubs are seeking PIP1 accredited Investigation Officers to be based in various locations across the county. Please note due to operational demand this vacancy is only open to candidates who currently are PIP 1 accredited. The purpose of this role is to manage and participate in a wide range of evidence-gathering and crime-investigation duties for Priority and Volume crime and to ensure that any evidence obtained is recorded, secured and preserved in a timely and appropriate manner. To interview suspects and provide support and assistance to other investigations as required by supervision.

[View Full Job Description and Details of how to apply](#)



Membership & Visitor Welcome Assistant x 2

National Trust

Wilmslow

As the largest conservation charity in Europe we work hard to raise funds, so that we can continue to care for all the heritage in our trust. Visitors are a vital part of what we do, so you'll be responsible for ensuring that you provide an excellent service to all our visitors, every day.

You'll be asked to confidently sell membership and gift aid on entry, as well as work to our sales targets. You'll also be responsible for answering queries and making sure visitors can find everything they need for their visit. When interacting with our customers, you'll inform them of the amazing work we are doing and what their money is funding, promoting local projects or our national strategy.

[View Full Job Description and Details of how to apply](#)

Trade Plate Driver

Gemini Drivers

Manchester

Gemini Drivers is the UK's fastest growing vehicle delivery company. Partnered with some of the largest Dealerships in the UK, we specialise in moving cars between dealership locations or direct to customers across the UK. We are looking for smart individuals who can work on their own or in a team of drivers to fulfil new contracts

[View Full Job Description and Details of how to apply](#)

Collection & Delivery Driver

Bowker BMW

Blackburn

We require an experienced driver who holds a full, clean UK driving licence with no periods of disqualification. The successful applicant will have good customer service skills, be well presented and have a practical and flexible approach to their work. Duties will include the collection and delivery of customer vehicles, and assisting with the cleaning and preparation of loan vehicles. You must have a positive attitude and willingness to work as part of an effective team as well as being a good communicator to meet and exceed high customer expectations.

[View Full Job Description and Details of how to apply](#)

Customer Service Agent

Barclays

Manchester

Supporting customers through our inbound and outbound strategies in a fast paced call centre environment. To understand a customers' specific needs and to support those who require tailored solutions due to personal circumstances.

Protecting the reputation of Barclays by getting things right the first time every time. Correctly identify customer complaints to resolve this first time ensuring complaint escalation where appropriate. Correct use of internal systems to ensure that a customer's records are accurately maintained and are up to date. Proactively identify fraudulent accounts, understanding the complexities of bankruptcy, IVA, regulations and laws.

[View Full Job Description and Details of how to apply](#)



Concierge

Radisson Blu Manchester

Radisson Blu Manchester

Welcomes guests to the hotel,
Maximises customer satisfaction and utilisation of hotel facilities by promoting hotel restaurants and other services to customers,
Keeps self-updated on all local events, sights, restaurants, activities etc., in order to provide customers with updated information, and assistance,
Arranges for special services requested by guests,

[View Full Job Description and Details of how to apply](#)

Customer Delivery Driver - Oldham Extra

Tesco

Oldham

Whether you are looking for stability, flexibility to suit your lifestyle or the opportunity to progress your career, this can be the right role for you.
Being a Customer Delivery Driver is hands on, physical and full of variety. No two shifts are ever the same - customer's look for help in all kinds of different ways.
For most of the day you'll feel like your own boss, delivering to your customers but with a team of managers and colleagues back at base ready to support you when you need them.

[View Full Job Description and Details of how to apply](#)

Vehicle Delivery Driver

Platinim Driving Services

Manchester

Platinum Driving Services are looking for trade plate drivers who are self-motivated and able to communicate well with others. Applicants should have a good knowledge of the UK roads and a full UK driving licence with no more than 6 points is essential. All applicants must be 21yrs old or older due to insurances purposes. Daily duties involve collecting and delivering vehicles to various locations throughout the UK. This is a self-employed role where you will be working as a team or by yourself. Working hours are Monday to Friday, with possible early morning starts or late finishes.

[View Full Job Description and Details of how to apply](#)

Delivery Driver - Vehicle Provided

Rowlands Pharmacy

59 Parr Lane, Unsworth, Bury

Your overall responsibility will be to arrange and carry out the collection and delivery of prescriptions. The role will involve establishing and developing long term relationships with customers ensuring to always deliver courteous and effective customer service. In this role you will be required to complete administrative records, and ensure that these records are adequately maintained
We are looking for personable and friendly individuals to provide a first class service to our patients. The role of a driver is more than just deliveries you will be responsible for the handling of important medication guaranteeing it is delivered to the patient on time. You will be dealing with vulnerable people within your community so you must understand the importance of delivery and handling this in the most professional way. The customers will rely on you to deliver their medication when they need it so it is important you build relationships and rapport.

[View Full Job Description and Details of how to apply](#)



Customer Service Advisor

Barclays

Manchester

You will be working with minimum supervision, handling calls with customers (inbound or outbound) to negotiate repayment terms and achieve the best outcome for both the Bank and the Customer for accounts up to £100,000.00
You will understand each customer's situation or vulnerability and applying the best outcome
You will identify customer's financial situation and find a way forward to minimise the impact of this on the Bank and the customer
You will ensure accurate use of the Collections systems to ensure that a Customer's records are kept up to date

[View Full Job Description and Details of how to apply](#)

Customer Agent

Barclays

Manchester

To understand and identify customer needs in order to tailor solutions, whilst ensuring the right outcome for the customer and the bank at the first point of contact for accounts up to £100,000.00.
Ensure vulnerable customers are identified and supported appropriately.
Understand and listen to customer concerns.
Correctly identify customer complaints to resolve first time ensuring complaint escalation where appropriate.

[View Full Job Description and Details of how to apply](#)

Community Safety Officer

Blackburn with Darwen Council

Blackburn

The post holder will manage all aspects of reducing anti-social behaviour focusing on early action intervention before enforcement is explored by enforcement agencies and police. This will be in line with the reformed tools and powers under the Anti-social behaviour crime and policing act 2014. This will include co working with Police Community Safety officers, Local Neighbourhood Policing teams, Children's and Adult Social Care, Engage, Neighbourhoods and Transforming Lives Programme - therefore it is essential that you can build good working relationships and are confident working in a multi-agency setting with a diverse range of issues and varying degrees of complexity.

[View Full Job Description and Details of how to apply](#)

Scale 3-Vetting Officer

Cheshire Police

Winsford

Undertake vetting checks in accordance with National Vetting Policy and align enquiries with level of vetting required in order to locate and identify relevant criminal records and intelligence information.
Research, analyse and assess information, judge for relevance and notify supervision of any issues pertaining to potential declines.
Manage, interrogate, maintain and update systems containing sensitive information.
Undertake and interpret searches on newly developed systems namely: PND, Experian (finance) and Open Source Searches (Internet, Facebook etc).
Receive and validate requests for checks, quality assure rejecting those which are unauthorised, incomplete, incorrect or illegible, to ensure compliance with ACPO National Vetting Policy. Contact applicant/ sponsor to progress satisfactory completion of rejects.

[View Full Job Description and Details of how to apply](#)



Office Concierge

O'Connor Bowden Oxid House Ltd

Manchester

O'Connor Bowden Rebloom are looking to recruit a Concierge Team to work in our luxury residential development in Manchester's Northern Quarter. In this role you will provide a point of contact for all residents and their needs, including VIPs, whilst also working closely with the Building Manager to ensure that the property is run smoothly and in accordance with the operational protocols. The successful candidate will provide all necessary services to the residents as per the instructions of the Building Manager, as well as providing a security presence to the property as a whole. You will communicate efficiently in a courteous, polite and positive manor with all other members of staff, service providers and residents, as well as monitoring health and safety issues and compliance.

[View Full Job Description and Details of how to apply](#)

Scale 3 / Scale 4-Communication Operator

Cheshire Police

Winsford

To be successful within this role you will need to show empathy and compassion and act with professionalism at all times. You also need to ensure you ask the right questions and listen carefully to the details provided, logging all relevant information quickly and accurately whilst making effective decisions. The ability to manage competing priorities to ensure successful delivery in meeting customer demand and providing exceptional customer service.

The ability to recognise and record crime at the first point of contact in-line with NCRS.

[View Full Job Description and Details of how to apply](#)

Blood Production Assistant (Healthcare Technical Officer)

NHS Blood and Transplant (NHSBT)

Manchester

Working as part of the processing team you will be responsible for the manufacturing of all blood that comes in from donors. This is a vital part of the organisation, as this is where we make the blood products that go on to save people lives.

Join us and you'll handle a wide range of tasks, including the processing of blood donations, using a variety of specialised laboratory equipment. We'll also look to you to keep our computerised production records up-to-date and to make sure that any incoming blood supplies are properly received and accounted for.

[View Full Job Description and Details of how to apply](#)

Assistant Warden

RSPB

Greater Manchester

Would you like to join an award winning and close-knit team of habitat restoration practitioners and office and visitor engagement staff?

Would you like to help deliver blanket bog and moorland edge habitat restoration on a landscape scale in England's oldest National Park?

Dove Stone is dominated by plateau blanket bog, with important associated moorland edge habitats. The team are internationally award winning blanket bog restoration practitioners with a wealth of knowledge and skill. We deliver a significant proportion of our restoration works in house, using staff and our fantastic team of skilled and dedicated volunteers. We are looking for someone who is innovative, reliable, hard working, a great team player and people person, and who definitely doesn't mind the mud and the rain.

[View Full Job Description and Details of how to apply](#)



NaBIS Ballistics Technician Grade E

Greater Manchester Police

Bradford Park Complex

The successful candidate will be able to demonstrate that they can effectively meet demanding deadlines and performance targets whilst remaining flexible and responsive to changing operational circumstances. They will be able to demonstrate that they have good planning and organisation skills, as well as effective IT and written and verbal communication skills.

[View Full Job Description and Details of how to apply](#)

Visitor Welcome Assistant

National Trust

Wilmslow

What it's like to work here: This former cotton mill was built in 1784 and is one of Britain's greatest industrial heritage sites. The busy estate hosts many schools programmes and events, which help bring Quarry Bank's fascinating story to life. New areas of the estate will shortly open to the public, creating additional project-based roles. This is an exciting opportunity to work in a fast growing location and the team pride themselves on being dynamic, highly motivated and passionate people.

What you'll be doing: Visitors are a vital part of what we do. As the Visitor Welcome Assistant it's your role to ensure that the welcome our visitors receive is perfect, setting them up for an amazing experience for the rest of the day.

[View Full Job Description and Details of how to apply](#)

Business Security Intelligence Collator - Business Administrator

Ministry of Justice

Wilmslow

Collate, process and allocate intelligence-associated documentation including Security Information Report (SIRs) for investigation

Sending mobile phones, SIM cards and hardware discs (along with related documentation) to National Dogs Tactical Support Group (NDTSG), logging the information extracted beforehand

Assist the Intelligence Analyst by extracting and matching Security files with SIRs • Carry out back-ups for the Security Intelligence System, download data for the SIRs register to the National Intelligence Unit and perform data back-ups for the National Prisoner Information Number (PIN) Phone System

Collate and distribute monthly targets for searching and mandatory drug tests to all residential units

[View Full Job Description and Details of how to apply](#)

Admin Support Officer

The Christie Hospital NHS Foundation Trust

Manchester

We are looking for an Admin Support Officer to join the Pharmacy Team. The role involves working closely with The Superintendent Pharmacist and Management Team to provide day to day clerical support. :

[View Full Job Description and Details of how to apply](#)



Housing Officer

Langley House Trust

Middleton

Langley House Trust is an innovative Christian charity that provides specialist housing, programmes and support services in the community for offenders seeking to live crime-free lives. As a **Housing Officer**, you are responsible for ensuring compliance with the Trust policies, processes, procedures and stakeholder contracts, by liaising with staff, external agencies and partners; ensuring that all properties within the allocated portfolio are safe, habitable, fit for purpose and fully equipped in accordance with the Trust policies and the terms of the tenancy agreement with the relevant landlords.

[View Full Job Description and Details of how to apply](#)

Driver

Co-op Funeralcare and Life Planning

Salford

You'll have an important role to play in delivering the very best service for our clients, supporting people in your community when they need it the most. We don't expect you to have any particular experience, just the right passion to join a business which puts people right at the heart of its strategy. And of course we'll need you to have a full UK manual driving license. And in return we can offer you competitive holidays, a pension with up to 10% contribution and access to benefits including discounts and wellbeing support.

As a part time ceremonial driver with us you'll drive a limo or hearse on the day of the funeral, and possibly help to bear the coffin of a client's loved one. But this job's about more than just driving. You'll have to think and plan ahead, read situations and respond appropriately- using all your skills to make the day as easy as possible for our clients.

[View Full Job Description and Details of how to apply](#)

Surveillance Planner, CTPNW

GMP - Counter Terrorism Policing North West

Manchester

You will be required to provide both background and live time support to the operational CTPNW surveillance teams to ensure timely delivery of all aspects of surveillance. You will assist and advise investigating officers regards the intelligence dividend which can be gained from intelligence led surveillance. You will plan and update operational orders and deliver briefings to CTPNW surveillance officers and teams from across the national network. You will assist in the process of gathering and disseminating intelligence/evidence obtained during covert counter terrorism operations.

[View Full Job Description and Details of how to apply](#)

Temp. Trainer (Computer & Specialist Training Unit (CSTU)

Greater Manchester Police

Sedgley Park Training Centre

You will be responsible for the creation, amendment and delivery of a variety of Computer training courses including Custody & identification, Local Computer Systems, Police National Computer, ViSOR and Public Protection and Airwave Radio. The training will include policy and procedure, data protection and IT security associated with using GMP Systems. An excellent communicator at all levels, you must be able to deliver training in a classroom environment, assess performance and provide effective and constructive feedback. You will be capable of planning and administrating training courses and documenting the progress of delegates.

[View Full Job Description and Details of how to apply](#)



Intelligence Analyst

Greater Manchester Police

Various

This post provides an excellent opportunity for an analytically minded person to be part of an enthralling and rewarding working environment. Working as part of the intelligence function, you will focus on analysing a variety of topics utilising mainstream NIM analytical skills and techniques to produce strategic, tactical and operational analysis. The successful candidate will provide an efficient and effective analytical service, and should have experience of working in a similar analytical environment, having the ability to collate, evaluate, structure and process data to identify patterns and trends.

[View Full Job Description and Details of how to apply](#)

Vetting Administrator Assistant

Lancashire Constabulary

Hutton Headquarters

Lancashire Constabulary's Vetting Unit is seeking a Vetting Administration Assistant to be based at Hutton Headquarters. The site is accessible by public transport and there is also free unlimited car parking on site. The purpose of this role is to provide an effective and efficient administrative support service to the Vetting Unit.

[View Full Job Description and Details of how to apply](#)

Casual Funeral Service Operative

Lawrence Funeral Service

Halifax

ensure consistent delivery of the highest levels of client service and provision of all aspects of 'Helping our Clients Every Step of the Way'

drive company vehicles on the funeral according to company standards and guidelines

assist in loading and unloading coffins from the hearse and to carry coffins with all due care and dignity

maintain excellent standards of vehicle cleanliness and operating efficiency at all times

bring the deceased into our care during office hours and out of hours adhering to company standards and guidelines comply with company identification procedures

[View Full Job Description and Details of how to apply](#)

Exam Invigilators

Colne Valley High School

Huddersfield

We are looking to recruit exam invigilators for Colne Valley High School, part of the MFG Academies Trust, for our busy exam periods and also for any internal exams we have which occur throughout the academic year. These roles are offered on a casual basis and, if appointed, you will be joining a bank of invigilators who support our Exams Officer. This is an important role, essential to maintaining the smooth running of our examination process. In addition to ensuring that correct exam procedures are followed, successful applicants will be

[View Full Job Description and Details of how to apply](#)